



## INVITATION

# Capacity Building for Sustained Growth Event

**23-26 October 2008**

**European Youth Centre, Budapest, Hungary**

### **Aim and Objectives**

The Capacity Building for Sustained Growth event aims to address core capacity building issues to develop strong Associations and make opportunities and skills available to young people, particularly girls and young women, that will empower them, encourage their participation and enhance their contribution to their Associations. It will enable national leaders in the target countries to equip themselves with the necessary skills and knowledge through core skills training, and specific training to develop and deliver “youth-friendly” educational programmes that are fun but relevant to the needs of young people today.

The main objectives of the event will be:

- To support capacity building and organisational growth - making strategic plans for growth, development of quality leadership training and educational programmes.
- To support leadership – effective training strategies, new forms of volunteering.
- To support educational programme development – developing modern, interesting programmes for different age groups and integrating citizenship education and advocacy work to increase youth participation.

- To enable youth organisations to explore co-operation for youth and trainer exchanges between countries with similar challenges, to provide more opportunities for youth projects and activities for young people, including young people with fewer opportunities.

### **Programme and methods**

The programme will offer a series of core training modules that will address the fundamental needs and experience of participants. Each of the modules will be on different subjects such as strategic management, project management, funding, relationship to society, gender, health, human rights education and intercultural learning.

Non formal methods will be used including presentations of project case studies, role plays, cluster groups as well as participant exchange of ideas/challenges for progressive self-development.

Some of the training sessions, will also encourage participants to self-assess their activities as leaders and then peer-assess existing “case studies” of projects/issues they want to share from their countries.

Working groups will also be planned to maximise networking opportunities between participants from different countries. The detailed programme is still being developed and will be sent to Associations within the next few weeks.

### **Participants' profile**

Ideal participants would be those working on a National level; members of the National Board, different working committees and staff members, who can actively contribute to the programme of the event. Ideally, each Association is encouraged to send 3 participants, ensuring collective development and decision-making. These participants should be youth leaders who have experience in running programmes and initiatives on a local/national level. It is also strongly encouraged to select participants under 30 years old and who will have the opportunity to use the knowledge gained within their own Associations upon their return.

### **PARTICIPANTS WILL BE EXPECTED TO BE ACTIVELY PRESENTING AND EXCHANGING ACTIONS AND PROJECTS FROM THEIR OWN ASSOCIATION.**

Participants must be able to communicate well in English.

It is strongly recommended that Associations consider the profile of participants carefully when submitting applications to attend.

**NB: It is important not to select exactly the same participants for the New National Board Members event to be held in December 2008!**

### **Dates**

The event will be held from 23<sup>rd</sup> October to 26<sup>th</sup> October 2008. Participants should arrive at the venue before 12.00 on Thursday morning and may leave after 13.00 on Sunday. The introductory session will start at 13.00 on Thursday.

**Should the participant require extra nights accommodation before/after the event, please read very carefully the Guidelines on Travel attached; no exceptions to these guidelines will be accepted.**

### **Venue**

The European Youth Centre in Budapest (EYCB) is a residential educational establishment of the Council of Europe fully

equipped for hosting international level seminar and trainings. It is well served by public transport both bus and underground; all the information concerning how to get to the venue can be found on <http://www.eycb.coe.int/> (a Russian version is also available on the website).

Accommodation will be in double rooms with private bathroom. All meals will be provided at the EYCB.

### **Participation fee**

We are pleased to be able to inform you that we have received grants from both the Youth In Action Programme of the European Union and from the World Foundation of Girl Guides and Girl Scouts to help fund this event. The participation fee (per participant) is therefore set at 20euro to cover administrative costs. Total reimbursement for the entire cost of travel for up to 3 participants per country is available.

### **Visa**

Participants are responsible for organising their travel and obtaining a visa if necessary. Please be aware that it may take several weeks to obtain a visa so please send your application form as soon as possible in order to allow sufficient time for the visa process.

### **Insurance**

Participants are responsible for their own insurance.

### **Applications**

Application forms should be submitted to the Europe Region WAGGGS by email to [events@europe.wagggsworld.org](mailto:events@europe.wagggsworld.org) or by fax: +32 2 541 08 99 latest by **25 August 2008**.

**No travel should be booked until a letter of confirmation is received by the participant.**

### **Additional Information**

If you need any further information please contact Paola Cervo, Development Executive [paola@europe.wagggsworld.org](mailto:paola@europe.wagggsworld.org).

### **Annexe**

Application and Visa Form  
Guidelines for Travel Reimbursement